**University of Denver Sturm College of Law**

**STUDENT BAR ASSOCIATION: WEEKLY AGENDA**

Date: Tuesday, April 12, 2022, 4:30 – 5:30 PM in Room 370
 <https://udenver.zoom.us/j/81627053255>

1. **CALL TO ORDER**
	1. Attendance
		1. Welcome new members!
		2. Exec: Leonela Urrutia, Edward Bowden, Jaime Greenwood, Matt Nilsen, Cerridwyn Nordstrom
		3. ABA: Abby Schwarz
		4. Part-Time: Charles Early, Kelly Lotterhos, Sarah Elena Dillabough
		5. MLS/LLM Rep: Solita Day
		6. 2L: Gabby Gile, Camille Moore
		7. 1L: Alexz Thompson, Luke Meidel
	2. Approve last week’s meeting minutes
		1. Luke moves, Jamie seconds, approved.
2. **GUEST SPEAKERS**
	1. Dean Boynton
		1. Good job on barristers
		2. “Holler if you need anything”
	2. Amber Dannis
		1. Barristers – lanterns and other materials in their lab, budget taken care of
		2. Registrar/custodial – Wednesday morning (8/27 8:30) in last week of April, Camille will grab coffee for registrar
			1. It would be nice if other SBA members could stop by
			2. On the 28th Jimmy Johns catering for custodial, note for them placed on their door
		3. Breakfast for dinner – Tuesday May 3rd, 5:30-7:30, location TBD. Still working on reservation, likely forum or community commons
			1. Will be gluten free and vegan options
		4. Headshots – checking in with Kelly
			1. Set up to have them on the weekend of the 23rd-24th, 9-5
			2. Just need to send out sign up sheets, got the contract and forwarded to risk management
			3. Need to do event request
		5. 23-24th Weekend is going to busy
			1. End of year celebration for PT students, providing lunch 23rd
				1. Free 5 minute massages as well
			2. And now headshots
3. **PREVIOUS BUSINES**S
	1. Student Awards
4. **COMMITTEE UPDATES**
	1. Elections: Kelly Lotterhos
	2. Social: Jaime Greenwood
		1. Budget done, everything spent except $195
		2. Wants to spend $40 on some small gift for Fritz Noble Staff
			1. No vote needed as already allocated in the budget
		3. Matt – asking if leftover is from budget or leftover after ticket sales
			1. There is an additional 2k from ticket sales going back into the fund
	3. ABA: Abby Schwarz
	4. Health & Wellness: Gabby Gile
	5. Community Outreach: Camille Moore
		1. Registrar/ Custodial Gifts
			1. See above
	6. Finance: Matt Nilsen
		1. Bylaw Changes/Updates
		2. Main edit previously discussed, Art 3 Sec 3, may not be necessary as it is stated as SBA deciding what the base amount will be
		3. By-law change reg. travel and gas payments, don’t necessarily need to make the change as it affords discretion
			1. Amber – can make a limited case-case on large milage requests, those will be uncommon
		4. Cleaning up by-laws
			1. Considering striking the DEI training $100 dollar limitation in 3.3.B and strike the 3.3.C.1 regarding no carryover of 20-21 funds
			2. Matt moves to strike 3.3.B and 3.3.C.1
				1. Alexz seconds
				2. Unanimously passes
	7. Diversity: Cerridwyn Nordstrom
	8. Part-Time: Edward Bowden
5. **NEW BUSINESS**
	1. Constitution/Bylaws Updates Vote
		1. Bylaws – Section regarding student org. revival
			1. New Section 5 under article 2
			2. Alexz moves to include the new proposed language of section 5
				1. Jamie seconds
				2. Unanimously passed
		2. Constitution – Planning committee
			1. Remove the planning committee
			2. Edward – how about we change the “evening VP” to “part-time VP”
		3. Edward moves to replace “either the planning committee or the social committee” with “the social committee or another committee” and “day division” with “full-time division” and “evening division” with “part-time division”.
			1. Luke seconds
			2. Passes unanimously
	2. SBA End of the Year Meet & Greet
		1. Thinking of 24th from 1-3pm, Pioneer
		2. Time may not work for everyone, will send a doodle poll.
6. **STUDENT CONCERNS**
	1. Alexz – Clinics and externships reg. registration
		1. People are worried having not gotten confirmation about them before registration
		2. Amber – suggestion is always to register for full load, assuming not accepted to clinic/extern, then drop some classes on acceptance
		3. Jamie – some people have not been notified about clinic decisions, people find out the “no” only by hearing other students were accepted. Some form of cemented timeline or deadlines would be good.
		4. Amber – shall I send an email to the clinic asking them for better communication of acceptance decisions?
			1. Yes from a few people.
			2. Amber – will tell them to communicate to those on waitlist.
	2. Abby – 1L who is on a few club boards had questions about leadership training, heads up to Amber that he will be reaching out
		1. Confusion regarding doing both canvas and TWEN, the instructions may still say TWEN somewhere
	3. Amber – Item for Gabby, thinking of another wellness event
		1. Historically the wellness committee would buy healthy snacks and set things up on those tables along the forum hall
		2. Am already doing a Costco haul for student affairs office, can pick up things for us too. Will do, email Gabby about it.
7. **CALENDAR**
	1. **April 6th - April 13th:** Student Awards Nominations Open
		1. Deadline extended from Sunday to Wednesday
		2. Please everyone submit a nomination
		3. No LLM nominations yet, will send a LLM specific email
	2. **April 14th - April 18th :** Student Awards Voting
	3. **April 15th:** Student Leader Training Due
	4. **April 21st:** End of the Year Social- Res Ipsa Loquitor
	5. **April 25th:** Last Day of Classes
	6. **May 21st:** Graduation
8. **REMARKS FOR THE GOOD OF THE ORDER**
9. **MOTION TO ADJOURN**
	1. Ended by executive decision