**University of Denver Sturm College of Law**

**STUDENT BAR ASSOCIATION: WEEKLY AGENDA**

Date: Tuesday, February 8, 2022, 4:30 – 5:30 PM in Room 259  
 <https://udenver.zoom.us/j/81627053255>

1. **CALL TO ORDER** 
   1. Attendance
      1. Exec: Leonela Urrutia, Edward Bowden, Jaime Greenwood, Matt Nilsen, Cerridwyn Nordstrom
      2. ABA: Abby Schwarz
      3. Part-Time: Charles Early, Kelly Lotterhos, Sarah Elena Dillabough
      4. MLS/LLM Rep: Solita Day
      5. 2L: Gabby Gile, Camille Moore
      6. 1L: Alexz Thompson, Luke Meidel
   2. Approve last week’s meeting minutes
      1. Edward motions to approve last week’s minutes; Gabby seconds
2. **GUEST SPEAKERS**
   1. Dean Boynton
      1. Sarah Elena inquiring about PT program concerns:
         1. Each AAP leader is doing something different and the PT cohort wants to know what the protocol is for what the AAP leaders can do/share with others
         2. Struggling with the “back to back” and is requesting to change the schedule so that there is not “back to back” weekends that require a significant amount of work during the week
      2. DB says that her understanding is that because of Labor Day in the Fall semester and President’s Day in the Spring semester, the administration has to do a “back to back” so that Professors are not ultimately teaching during Spring Break or at another point in the calendar that would not work
         1. Considering starting the term the week before so that a PT weekend could be fit in first
         2. DB encourages Sarah Elena to reach out to Kate Stoker and ask if there is a “rulebook” or something for the AAP leaders to follow
      3. Abby also encourages to reach out to Kate Stoker because there is a guidebook and training for AAP leaders
   2. Amber Dannis
      1. Has been working with some committees, so updates will happen there
3. **PREVIOUS BUSINES**S
4. **COMMITTEE UPDATES** 
   1. Elections: Kelly Lotterhos
      1. Student Org leaders due by March 18 (before Spring Break)
      2. A formal update/email will be sent to the Student Body soon
   2. Social: Jaime Greenwood
      1. Barristers Ball Update
         1. Jaime gave update on time, date, and details of Barristers’ including the need for SBA members to monitor the check-in desk and the need for more money in the Barristers’ budget
         2. Matthew went through budget reports and we do have a surplus of funds – Jaime and Matthew will meet soon to figure out where to redistribute funds from and then put forth a motion next week to vote to move the funds over
         3. Discussed sending out “Save the Dates” soon so that PT students know when to fly in, we can get a gauge on how many people are interested in attending, and to promote the event
         4. Discussed how to distribute tickets – tiers of different prices depending on when purchased, perhaps giving priority to 3Ls, concerns over having plus-ones or not if we have a limited number of tickets
         5. Abby introduced student idea to have more social events and get-togethers, will come to next Meeting with plan prepared of how to introduce this “sub-committee” under the social committee
   3. ABA: Abby Schwarz
   4. Health & Wellness: Gabby Gile
      1. Feminine Hygiene Products
         1. Reaching out to (???)
         2. Going to distribute feminine products to the bathroom soon
         3. Morgan Richardson initiative to introduce a mental health specialist – Gabby is going to reach out to her and see if we can work together
   5. Community Outreach: Camille Moore
      1. T-Shirt Sale Email
         1. Luke met with John Farrell and Amber this week
         2. Planning to have an email sent out on this Friday (Feb 11th) to launch the T-shirt sales
         3. Money may go to Teacher’s Aid, but senate had discussion over how to actually “give” the money to the organization because of the rules in placing regarding money – need to determine how to do this before making a motion that identifies what group the money is going to
         4. Camille will talk to the committee and then send out an email motion
         5. Camille moves to send an email from the SBA email this Friday to start the sale of the T-shirts
            1. Luke seconded the motion
            2. Discussion: Leo says maybe we should push out the motion, Matthew says we should not complicate things and instead create a motion to create a fund that is intended to provide faculty support; Edward moves to amend the motion so that “the money goes into a support staff fund or is used as the community outreach committee sees fit”
            3. Per Robert’s Rules, Edward created a new motion to create a Support Staff fund to put money in from T-shirt sales and is used for such purposes or as the community outreach committee sees fit

Abby seconds the motion

Motion unanimously passed

* + - * 1. Discussion moved back to Camille’s motion regarding the email to start T-shirt sales; motion is to send it Friday, Feb 11th including the support staff

Motion unanimously passed

* 1. Finance: Matt Nilsen
     1. Org requests reimbursement for gas
     2. We will now approve SBA funds for gas money, but org must show the route via Google Maps, etc.
  2. Diversity: Cerridwyn Nordstrom
     1. Gender neutral restroom signs
        1. SBA had previously created an ad-hoc community to set up gender-neutral restrooms, there was supposed to be one on each floor
        2. Dean Bono is passionate about this issue, so he wants to make those signs permanent and suggests that funds are available
        3. If any restrooms don’t currently have them, but should, let SBA know
  3. Part-Time: Edward Bowden

1. **NEW BUSINESS**
   1. Constitution Changes
      1. Had previously talked about moving SBA meeting time and had to change the bylaws to reflect the new change in meeting time
      2. Leo has proposed new language in the Constitution
      3. DB has concerns that changing the meeting time will make schedules less predictive for new students
      4. Leo discussed how Weds at 4:30 PM has not worked for the past few semesters
      5. Matthew and Edward both concerned about predictability of schedules as well – Leo changed proposed language to make the default meeting day Wednesdays but give the Senate the opportunity to change it to an alternate weekday
      6. Abby makes a motion to implement the proposed language into the bylaws
         1. Matthew seconds
         2. The motion unanimously passes
2. **STUDENT CONCERNS**
   1. Part-Time Program Schedule/ AAP Leaders (Sarah Elena)
3. **CALENDAR**
   1. **March 21-27th:** Spring Break
   2. **April 2nd:** Barristers Ball
   3. **April 25th:** Last Day of Classes
   4. **May 21st:** Graduation
4. **REMARKS FOR THE GOOD OF THE ORDER**
   1. **Props to Camille for planning the BLSA event yesterday**
5. **MOTION TO ADJOURN** 
   1. **Gabby motions to adjourn**
      1. **Luke seconds**