



Finding A Job: General Sources

Use these resources to begin your job search:

- Westminster Law Library's homepage <http://www.law.du.edu/index.php/library>
- Web Research links <http://www.law.du.edu/index.php/library/research/web-research-links/legal-jobs>
- Additional Subject Guides for specialized job searches are located at <http://www.law.du.edu/index.php/library/research/subject-guides/employment-subject-guide>
- COL Career Development Center carries many database subscriptions with job listings and career advice at <http://www.law.du.edu/index.php/career-development-center> .

YOUR CAREER AS A LAWYER:

- Carey, Christen Civileto. Full Disclosure: the New Lawyer's Must-Read Career Guide. 2nd ed. New York, NY: ALM Publishing, 2001. **Level 3 KF 297.C37 2001.**
- Cannon, K. Charles. The Ultimate Guide to Your Legal Career: What Every Young Lawyer Must Know to Avoid the Mistakes & Maximize the Value of a Career in Law. New Yor: Marlowe and Co., 2007. **Level 3 KF297 .C327 2007.**
- Moore, Schuyler M. What They Don't Teach You in Law School. Littleton, CO: F.B. Rothman, 2001. **Level 3 KF 300 .M66 2001.**
- Munneke, Gary A. The Legal Career Guide: From Law Student to Lawyer. 4th ed. ABA Career Series. Washington, D.C.: American Bar Association, 2002. **Level 3 KF 297.M86 2002.**
- O'Neill, Suzanne B. et al. From Law School to Law Practice: the New Associate's Guide. Philadelphia, PA: ALI-ABA, 2008. **Level 3 KF300 .O53 2008.**

PROFESSIONAL AND PERSONAL CONTACTS:

Use contacts from internships, clerking positions, bar association activities, family, or friends as a job search tool.

- Naseri, Hedieh & Peter Christopher Kratoski. Internships in the Legal Profession: A Beginner's Roadmap to Success. North Chelmsford, Mass: Erudition Books, 2001. **Level 3 KF272.N37.**

RÉSUMÉ WRITING, COVER LETTERS & INTERVIEWS:

- Elwood, J. Murray. The Legal Career Guru's Guide to the Perfect Legal Job Search. Devon, PA: Kilfenora Press, 2001. **Level 3 KF 297.E4 2001.**
- Enelow, Wendy S. Best KeyWords for Resumes, Cover Letters, and Interviews: Powerful Communication Tools for Success. Manassas Park, VA: Impact Publications, 2003. **Level 1 HF5383 .E4785 2003.**
- Hermann, R.L. Legal Job Interviewing & Effective Networking. Eagan, MN: Thomson/West, 2008. **Level 2 AudioVisual KF297 .H47 2008** (Part of Sum & Substance CD-Rom Series).
- Murray, Elwood J. The Legal Career Guru's Guide to the Perfect Legal Résumé. Devon, PA: Kilfenora Press, 2000. **Level 3 KF 297 .L44 2000.**
- Résumés for Law Careers. New York: McGraw-Hill, 2008. **Level 3 KF297.Z9 R47 2008.**
- Troutman, Kathryn. Federal Resume Guidebook: Write a Winning Federal Resume to Get In, Get Promoted, and Survive in a Government Job. Indianapolis: JIST Works, 2004. **Level 1 JK716 .T73 2004.**

DIRECTORIES:

Check legal directories for background information (biographical data on attorneys, descriptions of practice areas and contact information). Additional directories are available via LexisNexis and Westlaw.

Colorado & Regional:

- Martindale-Hubbell Law Directory (Colorado). New York: Martindale Hubbell, Current edition. **Level 3 Reference KF 190.M37.**
- Colorado Legal Directory. Denver, CO: McGraw-Hill, 2008. **Level 3 Reference Desk KF 193 .D44 D343.**

Nationwide:

- Martindale Hubbell Law Directory, New York: Martindale Hubbell, current edition. **Level 3 Reference KF 190 .M37** and <http://www.martindale.com>
- Who's Who in American Law, New Providence, NJ: Marquis Who's Who, 2007-2008. **Level 3 Reference KF 372 .W48.**

ELECTRONIC AND PRINT JOB LISTINGS

Colorado & Regional:

- Colorado Judicial Branch Employment
<http://www.courts.state.co.us/jobs/jobannounce.cfm>
- Colorado Lawyer. Denver, CO: Colorado Bar Association. **Level 3 (1971-) KFC 1869.C62, Level 1 Journals K3 .O39 (1971-), and Level 2 Microforms K3 .O39 (1971-)**.
- Connecting Colorado – Job Bank from CO Department of Labor & Employment
<http://www.connectingcolorado.com>
- Colorado State Government Jobs
[http://www.gssa.state.co.us/announce/Job+Announcements.nsf/\\$about?OpenAbout](http://www.gssa.state.co.us/announce/Job+Announcements.nsf/$about?OpenAbout).
- Denver Business Journal <http://denver.bizjournals.com/denver/jobs>
- The Denver Post and Rocky Mountain News <http://postnewsjobs.com>
- LawWeek Colorado <http://www.lawweekonline.com>

ELECTRONIC AND PRINT JOB LISTINGS

Nationwide:

- Federal Jobs Digest. New York, NY: Breakthrough Publications.
Penrose Library, University of Denver - Current Periodicals, HD 5723.F334.
<http://www.jobsfed.com/>.
- FindLaw - legal job search portal. <http://careers.findlaw.com/>.
- Legal Times. [Washington, D.C.]: Legal Times. **Level 2 Browse K12 .E47 and Level 2 Microforms K12 .E47 and** <http://www.legaltimes.biz/>.
- National Law Journal. New York, NY: New York Law Publ. Co. **Level 2 Browse K14 .A58, Level 2 Microforms K14 .A58,** and <http://www.lawjobs.com>
- University of Denver, College of Law Career Development Center
<http://www.law.du.edu/index.php/career-development-center>

GOOD LUCK WITH YOUR JOB SEARCH!