

STUDENT ALLIANCE OF ATTORNEYS & ADMINISTRATORS

University of Denver Sturm College of Law

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CONSTITUTION

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ARTICLE I. NAME AND PURPOSE

Section 1. Name.

The name of this organization shall be the “Student Alliance of Attorneys & Administrators”.

Section 2. Purpose.

The Student Alliance of Attorneys & Administrators (SAAA) is dedicated to facilitating the collaboration of students enrolled in the Master of Science in Legal Administration (MSLA) program and the Juris Doctorate (JD) program for the purpose of exchanging thoughts, ideas, and plans while simultaneously nurturing the personal and professional bonds between attorneys and administrators. The organization will also help to facilitate, through an online network, resources for jobs, management, current lecture/seminars, and any other resource available and applicable to a profession that is governed by perpetual change.

ARTICLE II. MEMBERSHIP

Section 1. General Membership.

The general membership of the Student Alliance of Attorneys & Administrators shall consist of any students, faculty, staff or alumni of the University of Denver Sturm College of Law’s MSLA or JD program.

Section 2. Non-Discrimination Policy.

The Student Alliance of Attorneys & Administrators shall adhere to the University of Denver Policy of Non-Discrimination. The Student Alliance of Attorneys & Administrators does not discriminate on the basis of sex, race, religion, age, national origin, sexual orientation, or physical, mental, emotional, or learning disabilities.

Section 3. Voting.

The right to vote on all/any issues arising within the organization that requires such a vote is limited to enrolled students, faculty and staff at University of Denver Sturm College of Law, and as limited by **Section 1**.

Section 4. Expulsion. Any member may be suspended or expelled from the organization for conduct obviously contrary to the Constitution of the organization or for conduct which impairs the rights of the members to enjoy the benefits of the organization. The offense must be in writing and submitted by a club member. After the offense is submitted to the organization, the offending member has the right to a 24 hour notice of a hearing before his/her peers at a regular meeting and the offending member may be suspended or expelled by a 2/3 affirmative vote of the voting members present. Suspended or expelled club members may exercise due process through the college’s grievance procedure.

ARTICLE III. ADMINISTRATION

Section 1. Composition.

The Administration of the Student Alliance of Attorneys & Administrators will be comprised solely of the Executive Board as described in **Section 2**.

Section 2. Executive Board.

The Executive Board shall include and be limited to the President, Vice President, Treasurer, Secretary, and Vice President of Events.

A. The Executive Board will be comprised of MSLA students and JD students.

Section 3. Powers and Duties of the Executive Board.

A. The President shall preside at all meetings of the organization. The President shall be the official spokesperson of the organization, representing the policies, views and opinions of the organization in its relation with the campus and community at large. The President has further powers and duties as dictated by the organization.

B. The Vice President presides at the organization meetings in the absence of the President and performs all legal duties assigned by the President.

C. The Treasurer handles all financial affairs and budgeting of the organization. The Treasurer maintains all accounts in the organization's name which requires signature of both the Treasurer and President.

D. The Secretary takes minutes at all meetings of the organization, files minutes and submits required copies to all organization members. The Secretary is responsible for all organization correspondence and keeps copies of all correspondence on file. The Secretary acts as historian and maintains all records of the organization. At the end of the Secretary's term, the Secretary is responsible for passing on the entirety of club records to the Secretary's successor. If no successor is elected, the Secretary shall submit all club records to the incoming President.

E. The Vice President of Events will oversee all planning, securing, and organizing of any and all events held by the Student Alliance of Attorneys & Administrators.

F. In the event that an elected individual cannot fulfill the duties set forth in **Section 3**, they can be impeached by a unanimous decision of the remaining four Executive Board members.

Section 4. Executive Board eligibility.

A. Each member of the Executive Board must be a regularly enrolled student in good standing at the University of Denver Sturm College of Law.

B. Each member of the Executive Board must commit to attend all meetings of the Student Alliance of Attorneys & Administrators while serving in the capacity as a member of the Executive Board.

C. The President must have served as a member of the Executive Board the year prior to the year in which they wish to hold the position of President.

a. The Founder of the Student Alliance of Attorneys & Administrators shall serve as President as long as he is able and willing, pursuant to **Section 4** of the Constitution, and shall have amnesty from any petition for impeachment.

b. Article III, Section 4C(a) shall be null and void and removed from the Constitution upon the leave of the Founder.

D. Petition by two-thirds of the total number of members is cause for an election review. The offense must be stated in writing and submitted by a member to the Executive Board. After the offense is submitted to the Executive Board, the Executive Board will decide if the offense is substantiated. If the offense is found by the Executive Board to be substantiated, the offending person has the right to a twenty-four hour notice of a hearing before the Executive Board. If, after the hearing, the Executive Board decides the offense is grounds for removal, the position will be filled by default to the next qualified individual, or, in the absence of that individual, the Executive Board will choose the individual.

ARTICLE IV. MEETINGS

Section 1. Meeting Time.

Regular meetings are scheduled at least bi-monthly during the academic year.

Section 2. Unscheduled Meetings.

All unscheduled meetings are called by the Executive Board of the organization. All members must be given a minimum of 48 hours (2 working days) prior to the unscheduled meeting time.

ARTICLE V. ELECTIONS

Section 1. Election Time.

Officers are elected once an academic year. Nominations are made in March and elections are held in April at the end of each academic year for the following year's term.

Section 2. Notice.

At least one week's notice will be provided for any meeting at which an election is held.

Section 3. Term Limitation.

There shall be no limit to the number of consecutive terms an officer may hold.

ARTICLE VI. AMENDMENTS

Section 1. Proposals.

Proposed constitutional amendments or changes will be presented, in writing, to the organization one meeting before the amendment is voted on.

Section 2. Approval.

Approval by 2/3 of the voting members present at a regular organization meeting will pass this proposed amendment. The amendment is immediately effective unless otherwise stipulated in the proposal.

Section 3. Filing.

A copy of this constitution/bylaws and/or amendments to this constitution must be filed in the Student Organizations Office at University of Denver College of Law.

ARTICLE VII. DISBURSAL OF ORGANIZATION ASSETS

Section 1. Defunct.

In the event the Student Alliance of Attorneys & Administrators should become defunct, all assets will be turned over to the University of Denver Sturm College of Law Student Bar Association Treasurer.

ARTICLE VIII. STATEMENT OF AFFILIATION

Section 1. Affiliation.

This organization is affiliated with University of Denver Sturm College of Law.

Section 2. Filing.

A copy of any constitution/by-laws of the Student Alliance of Attorneys & Administrators must be filed pursuant to **Article VI, Section 3.**

ARTICLE IX. RULES OF ORDER

Section 1. Rules of Order.

The Student Alliance of Attorneys & Administrators accepts "Roberts Rules of Order" (newly revised) as its Rules of Order. The Rules of Order may be set aside during meetings at the discretion of the meeting chair.

Section 2. Unwritten Issues.

Any issue not directly written in this document will be resolved by referring to the Rules of Order.

ARTICLE X. APPROVAL

Section 1. Approval.

This constitution was approved on September 22nd, 2008.

Signature of Club Founder/President: /s/ Cody C. Faust

Printed Name of Club Founder/President: Cody C. Faust